

## 2024 NOMINATING COMMITTEE TIMELINE (for CTR Officer Candidates)

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- June 4** Information/applications for 2025 Officer positions made available.
- June 28** Deadline to submit application for an Officer position.
- July 3** President-elect, First Vice President and Treasurer candidates must submit background consent form(s) to Gina Ballard at the CTR office.
- August 9** Deadline for the Nominating Committee to meet for the purpose of naming one candidate for each elective office to be filled.
- August 21** **IN-PERSON CANDIDATE INTERVIEWS WITH THE NOMINATING COMMITTEE**
- September 10** Deadline for Nominating Committee report (slate) to be provided to the Board of Directors.
- September 26** Deadline for petition candidates to submit nomination by petition signed by at least 20% of the Directors eligible to vote. Note that petition candidates for President are not permitted.
- October 10** Board of Directors meeting. Election held for 2025 Officers. No nominations from the floor permitted per the Bylaws.

**Note: Deadline dates indicated are those required by the Bylaws.**

# OFFICER ELIGIBILITY REQUIREMENTS

## (based on CTR Bylaws)

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### Term of Office

**All elected officers, except the Treasurer, shall serve for a one-year term**, commencing on January 1 next succeeding their election and until their respective successors are duly selected and qualified.

**The Treasurer shall serve a two-year term.**

Upon completion of a one-year term, the **President-elect shall automatically succeed** to the office of President for the next year provided they continue to meet the minimum eligibility criteria established for NAR officers.

**Term limits:** The President shall not be eligible for a second or subsequent term. No person shall serve on the Executive Committee for more than three (3) consecutive terms in any one or more of the offices of Regional Vice President, Division Vice President or Vice President at Large. No person shall serve in the office of First Vice President or Treasurer for more than two (2) consecutive terms. In the event that any office is filled by an interim election, however, the remaining portion of the then current term shall be considered in addition to the officer's term of office.

### Qualifications for the Offices of President-elect and First Vice President

To be eligible for the office of President-elect or First Vice President, the individual shall have **completed one year on the CTR Executive Committee within the past 8 calendar years and shall have met the minimum eligibility criteria in a point system as determined by the Executive Committee.**

### Qualifications for the Office of Treasurer

To be eligible for the office of Treasurer, the individual shall have **either:** (1) serving/has served as President or Treasurer of a Member Board; (2) serving /has served two full terms as an officer of a Member Board and one year as an Association Director; or (3) completed one full term on the CTR Executive Committee; and preferably have demonstrated financial acumen or expertise.

### Qualifications for the Offices of Regional Vice President and Division Vice President

To be eligible for the offices of Regional Vice President or Division Vice President, the individual shall have **either:** (1) serving/has served as President of a Member Board; (2) serving/has served two full terms on the Board of Directors of a Member Board and completed one year as an Association Director; or (3) completed one full term on the CTR Executive Committee; (4) completed two full terms as chair of one or more Association committees, subcommittees or work groups; or for Division Vice President, (5) completed one full term as President of a state/regional chapter of an Institute/Society/Council of NAR or multicultural organization partner of NAR and, for Division Vice President, have demonstrated interest, experience or training in the Division's field of responsibility. Failure to complete a term shall result in automatic withdrawal of application or resignation from the newly elected position.

### **Qualifications for the Office of Vice President at Large**

There shall be four (4) Vice Presidents-at-Large. To be eligible for the office of Vice President-at-Large, the individual shall have **either**: (1) serving/has served as President of a Member Board or as an Officer of a state/regional chapter of an Institute/Society/Council of NAR or a multicultural organization partner of NAR; (2) served (a) one full completed term on the Board of Directors of a Member Board and (b) one completed term as an Association Director which may not be simultaneous; (3) completed one full term on the CTR Executive Committee; (4) completed two full terms as chair of one or more Association committees, subcommittees or work groups; or (5) demonstrated notable leadership experience in a real estate industry position.

# QUALIFICATION GUIDELINES FOR THE PRESIDENT-ELECT, FIRST VICE PRESIDENT AND TREASURER

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In light of the high visibility of the senior positions of the Connecticut Association of REALTORS®, a review process has been established for any candidate seeking the position of President-elect, First Vice President or Treasurer.

In conducting candidate reviews, the Nominating Committee will consider the following:

Business related affiliations;

Potential conflicts of interest; and

Legal or financial problems, pending or anticipated, which might impair a candidate's ability to serve (e.g. pending or anticipated bankruptcy or foreclosure)

**Candidates must agree to/authorize criminal background, bankruptcy/foreclosure checks and other financial checks necessary (i.e. credit score, tax status). President-elect and First Vice President candidates must also agree to/authorize a Social Media Audit.**

A candidate will be notified by the CEO if his/her bankruptcy/foreclosure check includes a personal bankruptcy or personal foreclosure in the past seven years, his/her criminal background check includes any violations besides minor traffic violations including the specific detail of the report or any other findings that may be cause for concern or do not meet the NAR officer eligibility criteria outlined below. President-elect and First Vice President candidates will additionally be notified of any concerns arising from their Social Media Audit.

The candidate may then withdraw as a candidate or may request moving forward with a Nominating Committee interview, which would be inclusive of consent to have such personal bankruptcy/ foreclosure, criminal record, financial and social media audit results provided to the Nominating Committee members for their information.

**Annually, the President-elect, First Vice President and Treasurer shall continue to meet the minimum eligibility criteria established for NAR officers in advance of ascending to the next higher office, even when automatic. This includes:**

- No personal bankruptcy pending or discharged within the last 7 years
- No personal foreclosures within the last 7 years
- Credit score at or above 650
- No current delinquent tax filings and/or payments
- Social media audit (not required for Treasurer)